LINA Notes for Peer-Reviewers

Thank you very much for agreeing to review an article for *IJNA*.

I have no form to fill in. All I ask for is answers to three basic questions.

- 1. Is the article worthy of publication?
- 2. Is *IJNA* the right place for it?
- 3. How could it be improved?

All suggestions and comments are welcome. I am happy to receive your report within an email, or as an email attachment. If you prefer you can add comments directly on the electronic text. You are doing me a favour, and I would like you to work in whatever way you are most comfortable.

Please keep details of the paper you have been sent confidential. I will treat reviewers' reports as confidential and anonymous unless you choose otherwise.

I will tidy up your report, anonymise it (including accessing the metadata of any electronic file to change the name of its author to mine), sometimes add editorial comments of my own, and send it back to the author(s). I will not remove anything from your report unless it could be regarded as offensive or libellous.

Please inform me of any potential conflict of interest. Please let me know if you have any reason to doubt the originality, integrity or authorship of the article. I ask authors to assure me that their submission is either original and not previously published, or the first publication in English, but your knowledge of the field may help to confirm or question this. You are also in a better position than me to spot plagiarism, missing authors, 'ghost' authors, breaches of copyright and similar unethical practices.

For further guidance on the role of the peer-reviewer please refer to the COPE Code of Conduct and Best Practice Guidelines for Journal Editors (http://publicationethics.org/files/Code%20of %20conduct%20for%20publishers%20FINAL 1.pdf)

Thank you. Miranda Richardson Editor, *IJNA*