IJNA Notes for Contributors

Aims and Scope

The journal covers all aspects of nautical archaeological research, exploring humankind's use and development of water transport from prehistory to the recent past. IJNA keeps readers abreast of the latest discoveries, excavations, techniques and theoretical approaches. Archaeologists and other scholars will find the closely dated collections of artefacts from shipwrecks especially valuable in developing a wider understanding of chronological typologies and material culture. The material covered by the Journal ranges from shipwrecks to maritime landscapes and aims to encourage a broader appreciation of our maritime past within its wider cultural context.

Coverage includes:

Archaeological evidence for ships and boats, navigation and trade,

Survey and excavation of sites in rivers, lakes and the sea,

Harbours and other coastal sites,

Artefact studies,

Legislation and cultural heritage management,

Theoretical approaches.

Ethical Statement

IJNA welcomes submissions from all persons engaged in archaeology with a maritime/nautical relevance anywhere in the world. However, as publication in a refereed journal gives long-term academic respectability to any material published, the Editor asks for clear information to be provided about how surveys and excavations were financed, and the location, conservation and long-term curation of all finds, and of the paper and digital archive.

The Editor expects authors to have worked within the principles laid down in the Annex to the 2001 UNESCO Convention on the Protection of the Underwater Cultural Heritage. These include Rule 1. 'The protection of underwater cultural heritage through *in situ* preservation shall be considered as the first option'; Rule 2. 'The commercial exploitation of underwater cultural heritage for trade or speculation or its irretrievable dispersal is fundamentally incompatible with the protection and proper management of underwater cultural heritage. Underwater cultural heritage shall not be traded, sold, bought or bartered as commercial goods.'

Authors must provide proof to the editor that they have permission to use any material for which they do not hold copyright (generally images). Research students must provide evidence of the approval of their supervisor(s).

IJNA is a member of the Committee on Publication Ethics, and the Editor aims to work according to its Code of Conduct and Best Practice Guidelines for Journal Editors (http://www.publicationethics.org/).

Content

All articles submitted are subject to peer review (See the Notes for Peer Reviewers). See 'The *IJNA* House Style'.

Contributions should fall into one of the following categories:

Original articles: excavation or survey reports of substance, or original discussions of issues relating to maritime archaeology. This material should not have been previously published elsewhere, or should be the first publication in English. Such articles should be appropriately illustrated and not exceed 12,000 words.

Notes: shorter articles, reports and technical notes: up to 5000 words, with illustrations, outlining or discussing discoveries, problems, or work in progress, and thus not necessarily definitive. These are also normally subject to peer review. Also included in this category are comments on recently published material.

Conference reports, obituaries, letters to the Editor: may be illustrated, and are not peer-reviewed.

Book reviews are by invitation. Any enquiries or suggestions, correspondence, or books for review, should be addressed to the Reviews Editor, Angela Croome, Flat 2, 14 The Paragon, Blackheath, London SE3 0PA, UK.

For guidance on how to go about writing a book review, see 'Tips for Writing a Book Review'. For guidance on the presentation of book reviews, see 'How to present your book review'.

Extra material
It is now possible to host extra associated material, such as large datasets or 3-D images, linked to a published article on the *IJNA* page of the Wiley Online Library.

Guidelines for Submission
Format
Electronic submission is expected. This should consist of one text file (ideally .doc, or .odt), containing the minimum of formatting, as this can be surprisingly hard to undo. While a pdf including the images can be useful for sending to a referee, it is of no use for editing, and each image must be sent as a separate file (see below for more details). Any submission sent solely as a pdf or word file with embedded images will not be accepted.

Submissions should be sent as email attachments to Miranda Richardson, editor.ijna@gmail.com. If email is unavailable, files should be sent on a CD to Miranda Richardson, Les Rives, 81140 Castelnau de Montmiral, France.

Structure
An article should consist of title, author name(s) and address(es), summary, key words, main text, acknowledgements, (endnotes), (appendices), references and captions.

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